

## Minutes for Emscote and All Saints' PTA

20<sup>th</sup> May 2019 at 7.30pm at Emscote school

### Attendees:

Louise Fryearson, Tanya Mcginily, Hannah Hutching, Rachel Ashfield, Helen Rose, Jen Brewer, Katherine Sherratt, Paula Williams

#### 1. Apologies:

Emma Tracey, Cheryln Reece, Annika Sheppard, Nat barber, Maider Gantxegi, Mark Harwood, Sarah Holcroft.

#### 2. Minutes from Previous meeting: All saints' meeting.

#### 3. Treasurer's notes

- Matched funding arrived of £800 –Christmas raffle and fireworks
- 5ps - £251.85 taken for Emscote
- 5ps - £327.96 taken for All Saints
- This is to be spent by the classes
- Matched funding requested from National Grid and this will be general PTA money
- Spring craft raised £311.14 at Emscote and £327.96 at All Saints
- Easter bingo raised £333.20 (down on last year again)
- Tombola raised £100.91 at Emscote and £179.65 at All Saints
- Emscote has £3,562.25 balance
- All Saints has £4,063.46 balance
- All Saints still need to invoice us for the musical instruments
- Usual expenditure to come – summer trips, leavers party/celebrations, balance of fireworks
- Emscote raised £877.90 on the readathon
- All Saints raised £105.50 on the readathon
- Book tokens for 5 top children – 4 Emscote and 1 at All Saints
- A/S might request money for IT/music

a. Spring craft: best it has ever been. Nearly double from the year before.

b. Readathon – readathon winners – HR to add to newsletter.

REQUESTS: reception Trip: £300 for the coach. Reception haven't had loads, so looking for potentially a teddy's bear picnic.

£180 for spelling shed. It's an annual subscription. This would be from September 2019. We thought this should probably be part of annual expenditure going forward.

#### 4. Day of African Child: Thursday 13<sup>th</sup> June. Tanya has volunteered – need 3 more parents to serve tea and cake. Email to all parents to ask for help.

5. Performance stage at All Saints' Fayre: fiery feet are confirmed. Re: choir – KS to check with Mrs Hart to see if she is happy for them to perform. Performances are after school.
6. Emscote Fayre:
  - a. Slimming world done.
  - b. Bouncy castle – St nics bouncy castle can only be used indoors. HH to look into.
  - c. St Nicolas Park – obstacle course / big games – they will run and promote them, we can charge. – Newsletter: Advertise they have given them a prize: Click and climb
  - d. Face painting / glitter tattoos: HH to face paint – request on newsletter. Ask Bev and Mrs Hart if they can glitter tattoo.
  - e. Tea towels – not being done at All Saints. Need help taking orders from office and taking orders. JB / LF / PW to collate orders when they come in after 7<sup>th</sup> June 2019.
  - f. Agree to other stalls – KS to arrange prizes and also to send request for helpers.
    - Speak to Mr Queralt and Mr Clark about soak the teacher
    - BBQ and refreshment to run separately? Will depend on number of volunteers.
  - g. Prizes for Stalls. KS will organize.
  - h. Ticketing for Tombola – Friday 28<sup>th</sup> June – Katharine and Jen can assist.
  - i. Wrapping lucky Dip – Anika, Paula and Louise – to be done over half term.
  - j. Menu and helping with BBQ – LF 2<sup>nd</sup> Half / Need help in advance.
    - Hot Dogs and Burgers, Veggie sausages
    - Samosas
  - k. Drinks and Alcohol Licence – PW to arrange. KS to email Ali to ask for info for it
  - l. Lemonade Stall – If Kristine can do it then will do it, otherwise we won't run.
  - m. Raffle: KS to put the hamper list up
    - Individual raffle for Pub in the park: All Saints fayre, Holiday Club at Emscote.
    - Raffle: Need someone to run. Lots of people have contacts and can ask. Katharine to email request for ownership for raffle prize coordination.
  - n. Banner – clarify with Mr Clark where it is, possibility of vinyl 'June' amendment.
  - o. Hamper list to be posted before half term. Newsletter to go out pre-half term, Helen to finalise.
7. Uniform sale – Mrs Baker aware of new helper who might be able to help sort. Larger school logo will be on new clothes, old logo clothes still acceptable. Volunteers TBC. For sale new parents meeting and transition day.
8. Stikins labels need numbering with school code – volunteer needed.
9. New parents meeting – 20<sup>th</sup> June 6pm. Volunteer PTA speakers needed to recruit to PTA/ events support.
10. Leavers social – St Nicks park afternoon trip – usual expenditure approved (may be slight increase from last 2 years).
11. Impromptu after school Ice-pops to be stocked in classroom freezer, sold for 20p after school when volunteers available.

12. Next year – more help is urgently needed, Chair is unable to maintain current level of input. Chair is spending ~4 hours/ week to support all PTA events and admin which is unsustainable. Defined roles and delegation of activities would be useful in advance.
13. End of year PTA social – Lord Nelson pub, Monday 15<sup>th</sup> July, 7.30pm, invite open to all parents. Social for those of us already on the committee, but a welcome to new parents and an informal chance to see what we're all about.
14. Next normal meeting – Monday 23<sup>rd</sup> September, Emscote Infant School, 7.30pm.