

Our Transition Offer

New Children to Reception with EHCPs

- Transition meeting with professionals' team/parents/nursery/Reception staff
- EHCP folder including overview and target sheets and staff training checklist
- SEND register permission form completed
- Nursery visit – Reception staff
- Nursery visit – SENDCo
- Home visit – Reception staff. First week in September
- June Parents meeting for all children joining Reception in September
- Stay and play as per universal offer x 3
- Extra visits to school for parents and child as needed – decided by SENDCo/Reception staff and parents
- Photo Transition booklet
- Part –time timetable as per universal offer
- Full time as per universal offer with parent option to collect
- Part –time timetable to continue as arranged by SENDCo, staff and parents as needed.

Action	Organised by	Date	Venue	Notes
Transition meeting	SENDCo	Summer term 2 nd half once teachers have been confirmed	School	
EHCP folder Overview Target sheets	SENDCo and handed to class team	Summer term 2 nd half	School	
SEND register permission form	SENDCo and copy for parents to keep	Summer term at transition meeting	School	
Nursery visit – Reception staff	Reception staff and Nursery		Nursery	
Nursery visit - SENDCo	SENDCo and Nursery staff		Nursery	
Home visit	Reception staff and parents		Home	

Meeting for parents	School office staff	June	School hall	
Stay and play	Reception team		School	
Extra visits – as needed	Parents and SENDCo and staff team			
Photo transition booklet	Reception staff team			

Children with EHCPs transitioning Year groups

- Transition meeting with professionals team/parents//School staff – this year's teachers and next year's teachers
- EHCP folder including overview and target sheets and staff training checklist and PLPs updated and handed over
- Photo transition booklet

Action	Organised by	Date	Venue	Notes
Transition meeting	SENDCo	Summer term 2 nd half once teachers have been confirmed	School	
EHCP folder Overview Target sheets updated	SENDCo and handed to class team	Summer term 2 nd half	School	
Photo transition booklet	Created by new year group			

Children with EHCPs transitioning to Year 3

- Transition meeting with professionals team/parents/Year 2 staff/Year 3 staff
- EHCP folder including overview and target sheets and staff training checklist and PLPs
- Year 2 visit – Year 3 staff
- Parents meeting for all children joining Year 3 in September as per universal offer
- Transition day and picnics as per universal offer
- Extra visits to school for parents and child as needed – decided by SENDCo/Reception staff and parents
- Photo Transition booklet

Action	Organised by	Date	Venue	Notes
Transition meeting	SENDCo	Summer term 2 nd half once teachers have been confirmed	All Saints CofE Junior School	
EHCP folder Overview Target sheets	SENDCo and handed to class team	Summer term 2 nd half		
Year 2 visit – Year 3 staff	Year 3 staff and Year 2 staff		Emscote Infants	
Meeting for parents	School office staff		All Saints CofE Junior School School hall	
Transition Day and picnics on the field	School office staff			
Extra visits – as needed	Parents and SENDCo and staff team			
Photo transition booklet	Year 3 staff team			

Children with EHCPs transitioning to secondary school

Each school will have different transition offers. SENDCo to contact each individual school SENDCo to pass over information and paperwork and to liaise with parents re transition arrangements and offer.

SENCO team and transition team from Myton High School invited to transition SEND coffee morning.

New children to Reception on Nursery SEND register

- Nursery visit – Reception staff
- Nursery visit – SENDCo
- Home visit – Reception staff
- Parents meeting for all children joining Reception in September
- Stay and play as per universal offer
- Extra visits to school for parents and child as needed – decided by SENDCo/Reception staff and parents

- Photo Transition booklet
- Transition meeting parents and SENDCo at parents/Nursery request

Children on SEND register transitioning year groups

- Photo Transition booklet
- Transition meeting parents and SENDCo at parent's request – staff if possible
- New Staff to meet existing staff to transition information
- PLPs updated and passed on to next teacher by existing teacher
- SENDCo to update provision map and send to staff

Children on SEND register transitioning to Year 3

- Photo Transition booklet
- Transition meeting parents and SENDCo and staff at parental request
- New staff to meet existing staff to transition information
- PLPs updated and pass onto next teacher
- SENDCo to update provision map and sent to staff along with most recent paperwork
- Year 2 visit by Year 3 staff
- Parents meeting for all children joining Year 3 in September as per universal offer
- Transition day and picnics as per universal offer
- Extra visits to school for parents and child as needed – decided by SENDCo/Reception staff and parents

Children on SEND register transitioning to secondary school.

Each school will have different transition offers. SENDCo to contact each individual school SENDCo to pass over information and paperwork and to liaise with parents re transition arrangements and offer.