



All Saints' CofE Junior School and Emscote Infant School Federation

Charging and Remissions Policy

Any activity required specifically to fulfil a statutory duty relating to the national curriculum cannot be charged for except for the board and lodging element of residential trips. Remission from board and lodging charges is available to families in receipt of free school meals.

Education During School Hours

Any activity wholly or mainly in school hours other than the above is similarly free of charge to those in receipt of pupil premium. Voluntary contributions towards the costs of these activities may be invited and the school reserves the right to cancel the activity if insufficient funds are available.

Tuition in playing musical instruments, where tuition is provided individually or to a group of not more than five children may be charged for. The cost of hire of a musical instrument from the county music service will be charged for or children may supply their own instrument.

Parents cannot be required to supply any books or materials or other equipment for use in school hours (with the exception of musical instruments above).

Education Outside School Hours

Charges may be made for out of school trips on the basis of parents' willingness to pay for these "optional extras". No remission is available for these trips, except for those pupils in receipt of pupil premium.

Charges may be made for activities and clubs outside the normal school day, in other words prior to 8.40am and after 3.10pm at Emscote and prior to 8.55am and after 3.25pm at All Saints', on the basis of parents' willingness to pay for these "optional extras". **Children in receipt of pupil premium may be exempt from paying these charges.**

School Meals (All Saints' CofE Junior School)

A charge is made for lunches provided by the school, in line with the cost advised by the local authority county caterers. Meals are available at no cost to children eligible for free school meals.

Payments for school meals must be made in advance. You may pay in advance for single meals or in blocks of a week or more preferably online at www.eduspot.co.uk or by cash to the office in a clearly labelled envelope. The school is unable to provide change on a daily basis. Any change owing will be put onto the child's dinner account. When dinners are ordered by a child but payment is outstanding the school will contact parents to ask for payment. Should a dinner debt increase to more than £20 parents will be contacted to clear the account before further meals can be ordered.

Breakages and Damages

The governors are entitled to require parents to pay for the cost of damage caused by a pupil's behaviour, for example breakage of a window or damage to furniture. This also applies to lost, damaged or defaced books.

Charitable Support

In all cases where parents are charged for an activity, or are invited to pay a voluntary contribution, the school encourages those who would have difficulty in such payment to discuss this with the headteacher.